# OAK HILL ADVISORS, L.P., ITS AFFILIATED INVESTMENT ADVISORS AND OHA INVESTMENT CORPORATION

#### CODE OF ETHICS AND PERSONAL TRADING POLICY

# Effective October 15, 2016 This Policy Applies to All Employees and Access Persons

#### GENERAL

This Code of Ethics and Personal Trading Policy (this "Policy") has been adopted by Oak Hill Advisors, L.P. (the "Advisor"), its affiliated investment advisors (collectively, "OHA" or the "Firm"), and OHA Investment Corporation ("OHAI"), in compliance with Rule 204A-1 of the Investment Advisers Act of 1940, as amended (the "Advisers Act"), and, in the case of the OHAI, Rule 17j-1 under the Investment Company Act of 1940 (the "1940 Act"). OHA is OHAI's investment advisor.

#### WHOM DOES THIS POLICY COVER?

This Policy applies to all Employees and Access Persons of OHA and OHAI (including the independent directors of OHAI, as defined herein), as well as brokerage accounts and securities of the **Immediate Family Members** who live in their households.

This Policy also applies to (i) any company or person in a "control" relationship to OHAI or the Advisor, and (ii) a director, officer or general partner of any principal underwriter engaged by OHAI (together with Employees and Access Persons, "**Applicable Persons**"). Please notify the Compliance Group promptly for specific guidance if it is believed either of the above situations apply.<sup>1</sup>

For the purposes of this Policy, "**Employees**" includes employees, partners, directors and officers. "**Access Persons**" are persons who provide services to the Firm (including, but not limited to, certain consultants, advisors and temporary employees) that the Compliance Group may, from time to time, designate as such.

"Immediate Family Member" means any child, stepchild, grandchild, parent, stepparent, grandparent, spouse, sibling, mother-in-law, father-in-law, son-in-law, daughter-in-law, brother-in-law, or sister-in-law, and includes adoptive relationships. Upon request, the Compliance Group will determine, on a facts and circumstances basis, whether the presumption of beneficial ownership may be rebutted with respect to any immediate family member living in the same household.

<sup>&</sup>lt;sup>1</sup> OHAI has not currently engaged a principal underwriter. The Policy would cover any company or person (and his or her Immediate Family Members) in a "control" relationship to OHAI or the Advisor (as defined in Section 2(a)(9) of the 1940 Act), and any director, officer or general partner of a principal underwriter engaged by OHAI, who obtains information concerning recommendations made to OHAI with regard to the purchase or sale of any Reportable Security by OHAI, or who in connection with his or her regular duties or functions makes, participates in, or obtains information regarding the purchase or sale of any Reportable Security by OHAI, or whose functions relate to the making of any recommendation with respect to such purchases or sales.

All Employees and Access Persons are responsible for pre-approval and reporting requirements relating to their own brokerage accounts and securities as well as those of Immediate Family Members who live in their households and any direct or indirect personal investment holdings so designated by the Compliance Group.

If an Employee or Access Person is aware of any other securities or brokerage accounts in which he or she may have or share a direct or indirect pecuniary interest,<sup>2</sup> he or she must promptly report the situation to the Compliance Group.

Employees are required to report any violations of this Policy promptly to the Compliance Group.

#### **CODE OF ETHICS**

OHA is a registered investment adviser and OHAI is a business development company. Accordingly:

- All Employees and Access Persons must comply with applicable provisions of the federal securities laws<sup>3</sup> as well as other U.S. and applicable non-U.S. federal, state, and local laws, and with this Regulatory Compliance Program and with any other applicable Firm policy, including, without limitation, policies contained in the Firm's Employee Handbook.
- All Employees and Access Persons must act with *integrity*, *dignity*, and in an *ethical* manner when dealing with Clients, investors, prospective Clients and investors, regulators, counterparties, colleagues, consultants, advisors and the general public.
- All Employees and Access Persons must adhere to applicable standards with respect to any potential conflicts of interest with Client accounts. No Employee or Access Person should ever enjoy a benefit at the expense of the account of any Client.
- All persons associated with OHA must preserve the confidentiality of information that they may obtain in the course of conducting business. Such information should be used properly and not in any way that would adversely affect the Clients' or the Firm's interests.

<sup>2</sup> As determined pursuant to Rule 16a-1(a)(2) under the Securities Exchange Act of 1934 (the "Exchange Act"). "Pecuniary interest" in a security means the opportunity, directly or indirectly, to profit or share in any profit derived from a transaction in the security. An "indirect" pecuniary interest includes, but is not limited to: (i) a pecuniary interest in a security held by an Applicable Person's immediate family sharing the same household; (ii) a general partner's proportionate interest in the portfolio securities held by a general or limited partnership; (iii) a performance-related fee, other than an asset-based fee, received by any broker, dealer, bank, insurance company, investment company, investment adviser, investment manager, trustee or person or entity performing a similar function (except where (1) the performance-related fee, regardless of when payable, is calculated based upon net capital gains and/or net capital appreciation generated from the portfolio or from the fiduciary's overall performance over a period of one year or more; and (2) equity securities of the issuer do not account for more than ten percent of the market value of the portfolio); (iv) an Applicable Person's right to dividends that is separated or separable from the underlying securities; (v) an Applicable Person's right to acquire equity securities through the exercise or conversion of any derivative security, whether or not presently exercisable. An Applicable Person shall not be deemed to have a pecuniary interest in the portfolio securities held by a corporation or similar entity in which the person owns securities if the Applicable Person is not a controlling shareholder of the entity and does not have or share investment control over the entity's portfolio.

<sup>3</sup> "Federal securities laws" means the Securities Act of 1933, as amended, the Exchange Act, as of amended, the Sarbanes-Oxley Act of 2002, as amended, the Investment Company Act of 1940, as amended, the Investment Advisers Act of 1940, as amended, Title V of the Gramm-Leach-Bliley Act, as amended, the Dodd-Frank Wall Street Reform and Consumer Protection Act of 2010, as amended, any rules adopted by the Securities and Exchange Commission under any of these statutes, the Bank Secrecy Act, as amended, as it applies to funds and investment advisers, and any rules adopted thereunder by the Securities and Exchange Commission or the Department of the Treasury.

- All Employees and Access Persons must conduct their personal financial affairs in a prudent manner, avoiding any action that could compromise their ability to deal objectively with the Firm's Clients.
- All Employees and Access Persons must *use due care and exercise professional judgment and discretion* when conducting investment analysis, making investment recommendations, taking investment actions, handling Client assets and engaging in other professional activities.
- All Employees and Access Persons must operate, and encourage others to operate, in an ethical manner that will reflect favorably on themselves and the Firm.
- Al Employees and Access Persons must maintain and improve their professional competence and strive to maintain and improve the competence of other professionals.
- Under no circumstances are Employees or Access Persons permitted, in connection with any purchase or sale of a security "held or to be acquired" by a Client, in each case, directly or indirectly, to:
  - Employ any device, scheme or artifice to defraud a client;
  - Make any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements made, in light of the circumstances under which they are made, not misleading;
  - Engage in any act, practice or course of business that operates or would operate as a fraud or deceit; or
  - Engage in any manipulative practice.<sup>5</sup>

#### PERSONAL TRADING POLICY

#### A. Pre-Clearance

1. General.

Subject to the exceptions identified below (*Exceptions to Pre-Clearance Requirement*), any Employee or Access Person seeking to place a personal securities transaction, including making gifts or donations, in a Reportable Security (as defined below) must obtain pre-approval through the Compliance Science system. The Compliance Science system is set up to mandate approvals

<sup>&</sup>lt;sup>4</sup> A security "**held or to be acquired**" is one that (i) within the most recent 15 days: (A) is or has been held by such client; or (B) is being or has been considered by such client or the Advisor for purchase by the client; and (ii) any option to purchase or sell, and any security convertible into or exchangeable for, a security described in (A) or (B).

<sup>&</sup>lt;sup>5</sup> With respect to OHAI, manipulative or fraudulent activity with respect to Reportable Securities by an Applicable Person or by any "affiliated person" of OHAI or the Advisor is expressly unlawful. For this purpose, an "affiliated person" of an entity includes (i) any person directly or indirectly owning, controlling, or holding with power to vote, 5% or more of the outstanding voting securities of the entity; (ii) any person 5% or more of whose outstanding voting securities are directly or indirectly owned, controlled, or held with power to vote, by the entity; (iii) any person directly or indirectly controlling, controlled by, or under common control with, the entity; and (iv) any officer, director, partner, co-partner or employee of the entity.

from all required approvers. This includes one of the designated Partners<sup>6</sup> and a member of the Compliance Group (each, an "**Approval Person**"). The Employee or Access Person will be notified by email upon approval. No Approval Person may approve his or her own transaction. OHA reserves the right to reject any proposed transaction that may have the appearance of improper conduct.

If an Employee or Access Person is aware of any actual or potential conflict of interest with respect to a proposed personal trade, whether or not such trade would be excepted from the pre-approval requirement under Section C below, he or she should disclose all relevant facts to the Compliance Group and obtain approval prior to trading.

"Reportable Security" means a security as defined in Section 202(a)(18) of the Advisers Act and 2(a)(36) of the 1940 Act and includes any note, stock, treasury stock, security future, bond, debenture, evidence of indebtedness, certificate of interest or participation in any profit-sharing agreement, collateral-trust certificate, preorganization certificate or subscription, transferable share, investment contract, voting-trust certificate, certificate of deposit for a security, fractional undivided interest in oil, gas, or other mineral rights, futures with underlying assets that are "Reportable Securities", any put, call, straddle, option, or privilege on any security (including a certificate of deposit) or on any group or index of securities (including any interest therein or based on the value thereof), or any put, call, straddle, option, or privilege entered into on a national securities exchange relating to foreign currency, or, in general, any interest or instrument commonly known as a "security", or any certificate of interest or participation in, temporary or interim certificate for, receipt for, guaranty of, or warrant or right to subscribe to or purchase any of the foregoing, but does not include:

- Direct obligations of the Government of the United States;
- Bankers' acceptances, bank certificates of deposit, commercial paper and high quality short-term debt instruments, including repurchase agreements;
- Shares issued by open-end funds (mutual funds), including money market funds; and transactions in currency, such as currency exchange.

Once pre-approval is granted to an Employee or Access Person, such person has until the end of the second business day following the date of approval to transact in that Reportable Security (Approval Date + 2 business days). If the Employee or Access Person wishes to transact in that Reportable Security after that time, he or she must obtain pre-approval again as described above. Further, if an initial or subsequent trade authorization request with respect to a particular security is granted, there can be no assurance that a subsequent trade authorization request with respect to that security will also be granted, including for liquidating and covering transactions.

Upon pre-approval, the Employee or Access Person may trade a smaller amount than approved, but not a larger amount.

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<sup>&</sup>lt;sup>6</sup> Robert Okun, Alan Schrager and Adam Kertzner are the designated Partners as of the date of this Policy. Robert Okun, Alan Schrager and Adam Kertzner may obtain Partner pre-approval for their personal transactions from each other or Glenn August. Employees of a U.K. affiliate of OHA must also obtain pre-approval from the Chief Compliance Officer or designee in the U.K. through the Compliance Science system.

OHA reserves the right (i) to withdraw a previously-granted pre-clearance at any time and/or (ii) to require an Employee or Access Person to break an in-progress trade prior to settlement. Therefore, it is recommended that an Employee or Access Person who receives approval to trade a given security execute immediately. Each Employee or Access Person understands and agrees that none of OHA, any of its affiliates or OHAI shall have any liability to any Employee or Access Person for any delay in clearing, failing to clear, or withdrawing pre-clearance of a security trade.

No Employee or Access Person should ever disclose that he or she is prohibited from trading in a security, because such a communication could give rise to the inference that OHA intends to trade in that security or is in possession of MNPI about that issuer. If an Employee or Access Person does not obtain clearance to enter into a proposed trade, the Employee or Access Person should be careful not to signal to a third party (*e.g.*, a broker or co-trustee) why he or she is not entering into the proposed trade.

No Employee or Access Person may trade in a security of an issuer that is on OHA's Restricted List.

#### 2. Investments in a Limited Offering or Initial Public Offering ("IPO").

No Employee or Access Person shall acquire, directly or indirectly, any Beneficial Ownership<sup>7</sup> in any private placement or IPO without first obtaining approval of the Compliance Group through the Compliance Science system. Once pre-approval is granted with respect to a private placement, the Employee or Access Person has until the end of the thirtieth calendar day following the date of approval to transact in that Reportable Security (Approval Date + 30 calendar days).

A private placement is a direct offering of securities to a limited number of sophisticated investors. Private placements are generally issued via a private placement memorandum. A private placement in an investment fund may be issued via a subscription agreement. An IPO is the first sale of a corporation's common shares in the public marketplace.

In order for an Employee or Access Person to invest in a private placement or IPO, (a) the Compliance Group must conclude that (i) the transaction would not breach OHA's fiduciary duty owed to Clients and (ii) no Client has any foreseeable interest in purchasing such security; and (b) the Employee shall conclude that his or her participation is permitted under FINRA Rule 5130 (Restrictions on the Purchase and Sale of IPOs of Equity Securities) and Rule 5131 (New Issue Allocations and Distributions). An Employee or Access Person shall not submit a pre-clearance request for a private placement or IPO unless and until he or she has concluded the trade is permitted under clause (b) above.

With regard to an investment in a private placement that is sponsored or approved by OHA, an Employee or Access Person is not required to submit a pre-clearance form for the initial investment or subscription to the private placement; however, trade and holdings reporting requirements will apply.

<sup>&</sup>lt;sup>7</sup> "Beneficial Ownership," as set forth under Rule 16a-1(a)(2) of the Exchange Act shall mean the person has the right to enjoy some direct or indirect pecuniary interest (*i.e.*, some economic benefit) from the ownership of a security. An Employee is presumed to have beneficial ownership in securities held by Immediate Family Members residing in the same household.

# B. Employee Investments in Private Companies Not in Connection with a Limited Offering

Employees or Access Persons seeking to make or sell personal investments in private companies unaffiliated with the Firm (such as in a family member or friend's restaurant or retail store) must obtain advance approval through the Compliance Science system.

In addition, the personal investment must satisfy the requirements of Firm's policy on outside business activities.

#### C. Exceptions to Pre-Clearance Requirement

The pre-clearance restrictions for Reportable Securities noted above shall not apply to the following transactions, provided that Employees and Access Persons are nonetheless prohibited from engaging in transactions that violate the guiding principles of this Policy:

- Purchases, sales or other transactions effected in any account over which an Employee or Access Person has no direct or indirect influence or control. The Compliance Group will evaluate such exceptions on a case-by-case basis;
- Transactions by a broker or an investment advisor outside the Firm who has been given, in writing, complete discretionary management over the account; but only if the Employee or Access Person has no direct or indirect influence or control over such discretionary account and the arrangement has been approved by the Compliance Group. The Compliance Group (and not the Employee or Access Person) shall determine if any transactions or accounts in the name of the Employee or Access Person or his or her Immediate Family Members residing in the same household fall outside the Employee's or Access Person's control;
- Involuntary transactions, *e.g.*, if the transaction was an involuntary forced sale out of a margin account;
- Purchases that are part of an automatic investment plan.<sup>8</sup> Employees or Access Persons enrolled in such automatic investment plans (other than DRPs) should notify the Compliance Group;
- Purchases effected upon the exercise of rights issued by an issuer pro-rata to all holders of
  a class of its securities, to the extent such rights were acquired from such issuer, and sales
  of such rights so acquired;
- Acquisitions or dispositions of securities through stock dividends, dividend reinvestments, stock splits, reverse stock splits, mergers, consolidations, spin-offs, and other similar corporate reorganizations or distributions generally applicable to all holders of the same class of securities;
- Any investment grade fixed income securities transactions, or series of related transactions effected over a 30 calendar day period involving 500 units or less (\$500,000 principal

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<sup>&</sup>lt;sup>8</sup> "Automatic investment plan" means a program in which regular periodic purchases (or withdrawals) are made automatically in (or from) investment accounts in accordance with a predetermined schedule and allocation. An automatic investment plan includes a dividend reinvestment plan ("DRP").

amount or less), in the aggregate, if the Employee or Access Person has no prior knowledge of recent or imminent transactions in such securities by a Client, and any derivative (such as an option) thereon, provided that the derivative transaction shall be counted toward the limit;

- Any investment grade sovereign securities transactions, if the Employee or Access Person
  has no prior knowledge of recent or imminent transactions in such sovereign credit by a
  Client, and any derivative (such as an option) thereon;
- Purchases or sales in municipal or state bonds and any derivative (such as an option), if the Employee or Access Person has no prior knowledge of recent or imminent transactions in such municipal or state bonds by a Client, and any derivative thereon;
- The assignment of or exercise of an option at expiration;
- Any purchase or sale of any closed-end fund, unit investment trust, exchange-traded note or exchange-traded fund based on non-Reportable Securities or based on an index or basket with 40 or more underlying securities, and any derivative (such as option) thereon, provided that the exception does not apply to any closed-end fund, unit investment trust, exchange-traded note or exchange-traded fund based on bank loan or high yield indices or baskets; and
- Any purchase or sale of any future or option on a securities index with 40 or more underlying securities, and any derivative (such as option) thereon, <u>provided</u> that the exception does not apply if the future or option is on bank loan indices or high yield indices.

For the avoidance of doubt, Employee or Access Person discretionary purchases or sales of closedend funds, unit investment trusts, exchange-traded funds, futures or options based on bank loan or high yield indices or baskets must be pre-cleared.

Notwithstanding anything set out above, all discretionary purchases or sales of mutual funds, business development companies or closed-end funds advised by the Firm must be pre-cleared.

Note that these transactions must still be reported to the Firm in accordance with subsection E. Reporting Requirements below.

#### D. No Short-Term Trading or Trading Contemporaneously with OHA

Employees and Access Persons are prohibited from profiting in the purchase and sale, or sale and purchase, of a Reportable Security within 30 calendar days, whether or not the security is also held by a Client, unless such security is otherwise exempt from the pre-clearance requirements or the Employee or Access Person receives prior written approval from the Compliance Group.

Based on all information available at the time of the trade request, Employees and Access Persons are prohibited from trading a security within 5 business days before OHA trades in that security for a Client.

Employees and Access Persons are prohibited from trading in a security for 5 business days after OHA trades in that security for a Client.

Employees and Access Persons are prohibited from trading any security that is actively being considered by OHA for purchase or sale by a Client, or for which a buy or sell order is currently pending.

These prohibitions are designed to prohibit potential scalping, front running and piggybacking and to minimize the appearance that an Employee or Access Person is attempting to capitalize inappropriately on the market impact of trades in securities that may be held by a Client.

# **E.** Reporting Requirements

In order to provide OHA with information to enable it to determine with reasonable assurance any indications of scalping, front running, piggybacking, insider trading or the appearance of a conflict of interest with the trading for Clients, unless otherwise noted under *Exceptions to Reporting Requirements*, each Employee or Access Person shall submit the reports and forms described below to the Compliance Group showing all securities accounts and transactions in Reportable Securities in which the person has, or by reason of such transaction acquires, any direct or indirect Beneficial Ownership except for Beneficial Ownership attributed to the fact that the Firm, an affiliate or a Client holds securities and an Employee or Access Person is serving as an officer, director or manager of the Firm.

Note that transactions in Reportable Securities excepted from the Firm's pre-clearance requirements pursuant to *Exceptions to Pre-Clearance Requirement* above are nonetheless subject to reporting requirements. On a case-by-case basis, the Compliance Group may permit exceptions for securities in an account by a broker or an investment advisor outside the Firm who has been given discretionary management over the account, but only if the Employee or Access Person has no direct or indirect influence or control over such discretionary account.

Unless otherwise directed, all reports shall be submitted through the Compliance Science system.

#### F. New Employee Securities Accounts and Holdings Reports

New Employees and Access Persons are required to report all of their personal securities accounts and holdings in Reportable Securities to the Compliance Group not later than 10 days of the commencement of their employment on the *Initial Holdings Reports Form* set out in *Exhibit A* hereto, or in such other manner as required by the Compliance Group. The report must be current as of a date not more than 45 days prior to the date the person becomes an Employee or Access Person.

#### G. Annual Securities Accounts and Holdings Reports

Employees and Access Persons are required to provide the Compliance Group with a complete list of securities accounts and holdings in Reportable Securities on an annual basis, upon request by the Compliance Group. The report shall be current as of a date no earlier than 45 days prior to such reporting date, on the Compliance Science system.

#### **H.** Quarterly Transaction Reports

Employees and Access Persons are required to disclose as soon as possible and in no event later than 30 days after the end of the calendar quarter the opening or closing of any brokerage accounts and transactions in Reportable Securities (including private and publicly traded securities) entered into in such calendar quarter. Transactions may be disclosed on a duplicate brokerage account statement delivered to OHA, or through the Compliance Science system (for additional details, see Section I below entitled *Copies of Duplicate Brokerage Account Statements*).

Transactions in publicly traded securities not disclosed on a brokerage account statement (*e.g.*, the exercise of a stock option) and transactions in privately held securities (*e.g.*, private placement) shall be reported on the Compliance Science system manually or in such other manner as required by the Compliance Group.

Please note that with respect to the disclosure of securities accounts, Employees and Access Persons must disclose the names of all applicable securities accounts, even if there are no Reportable Securities held in the account at the time of disclosure (or as of the reporting date).

Employees and Access Persons are reminded that the reporting requirements apply also to securities and accounts of Immediate Family Members living in their household.

#### I. Copies of Duplicate Brokerage Account Statements

In order to help reasonably ensure that duplicate brokerage account statements are received for all securities accounts in which an Employee or Access Person or their Immediate Family Member living in their household may transact in Reportable Securities, Employees and Access Persons are required to set-up automatic electronic or postal delivery of brokerage account statements. Employees and Access Persons may, if appropriate, use the *Duplicate Brokerage Account Request Letter* ("**Brokerage Letter**"), attached as *Exhibit B* hereto, promptly after the commencement of their employment and after opening any new brokerage account thereafter.

#### **DIRECTORS OF OHAI**

## A. Approval of Material Changes

The Board of Directors of OHAI, including a majority of directors who are not "interested persons" within the meaning of Section 2(a)(19) of the 1940 Act (*i.e.*, "independent directors"), must approve any material changes to the Code of Ethics. Before approving any material change to the Code of Ethics, the Board of Directors must receive a certification from OHAI and OHA that each has adopted procedures reasonably necessary to prevent Employees and Access Persons from violating such Code of Ethics. The Board must approve material changes to the Code of Ethics no later than six months after adoption of the material change.

#### **B.** Applicability of Reporting and Pre-Clearance to Directors

Notwithstanding anything to the contrary elsewhere in this Policy, Directors of OHAI that are independent directors are exempt from all reporting and pre-clearance requirements, *provided that* all Directors must pre-clear and report any transactions and holdings in (i) shares of OHAI and (ii)

interests in any Reportable Security if the Director knew or, in the ordinary course of fulfilling his or her official duties as a Director of OHAI, should have known that during the 15-day period immediately before or after the director's transaction in a Reportable Security, OHAI purchased or sold the Reportable Security, or OHAI or the Advisor on behalf of OHAI considered purchasing or selling the Reportable Security.

Independent directors of OHAI that are required to pre-clear pursuant to the above paragraph should submit the *OHAI Independent Director Pre-Clearance Form*, attached as *Exhibit C* hereto, to the CCO of OHAI. After completing any transaction pursuant to the above paragraph, independent directors of OHAI should submit the *OHAI Independent Director Transaction Report*, attached as *Exhibit D* hereto, to the CCO of OHAI.

#### C. Annual Report to the Board

The Chief Compliance Officer of OHAI shall prepare and the Board of Directors of OHAI shall consider, no less frequently than annually, a written report that (i) describes any issues under this Policy since the previous report including, but not limited to, information about material violations of this Policy and sanctions imposed in response to the material violations and (ii) certifies that OHAI and the Advisor have adopted procedures reasonably necessary to prevent Employees and Access Persons from violating the Policy.

#### RECORDS

The Firm shall maintain records in such a manner as to be available for appropriate examination by representatives of the SEC, subject to attorney-client privilege. A copy of this Policy and any other Code of Ethics which is, or at any time within the past six years has been, in effect shall be preserved in an easily accessible place.

A copy of each report made pursuant to this Policy by the Compliance Group or another Employee, including any information provided in lieu of reports, shall be preserved by the Firm for at least six years from the date the document was created or last altered (whichever is more recent), the first two years in an easily accessible place.

A list of all persons who are, or within the past six years have been, required to make reports pursuant to this Policy, or who are or were responsible for reviewing these reports, shall be maintained in an easily accessible place.

A record of any violation of this Policy, and of any action taken as a result of the violation, shall be maintained in an easily accessible place for at least five years after the end of the fiscal year in which the violation occurs.

With respect to OHAI, a copy of each report required to be given to the board of directors of OHAI (as described under "Review," below) shall be maintained for at least five years after the end of the fiscal year in which it is made, the first two years in an easily accessible place.

The Firm shall preserve a record of any decision, and the reasons supporting the decision, to approve the acquisition of any IPO by an Employee or Access Person for at least six years from

the date the document was created or last altered (whichever is more recent), the first two years in an easily accessible place.

#### **TRAINING**

The Compliance Group conducts periodic training programs on this Policy. All persons who are invited are required to attend.

#### **REVIEW**

The Compliance Group shall review at least annually the provisions of this Policy, including upon any material change to the Firm's business or operations and upon any other change in circumstances that may have a material impact upon this Policy.

#### **QUESTIONS**

Please direct any questions about this Policy to the Compliance Group.

#### **CERTIFICATION**

All Employees shall be asked to certify upon commencement of their employment or upon becoming an Access Person and each time this Policy is amended that they have read and understand this Policy and that they agree to comply with it. In addition, all Employees and Access Persons shall be asked to re-certify periodically that they have read and understand this Policy and are in compliance with the current Policy.

#### **EXHIBIT A**

#### INITIAL & ANNUAL HOLDINGS REPORT - SECURITIES ACCOUNTS

Employee				<u></u>	
	n is current as of the ecess Person). Start da			if later, my start date (	whether as an
Name of Broker-Dealer or Bank	Account Title (as Shown on Statement)	Name on Account	Account Number	Can Account Hold Reportable Securities <sup>9</sup> (Y/N)	Managed Account (Y/N)
Use additio	onal sheets as necessa	ry.			
I certify that in which I economic i	or an immediate far	loses all secu mily member	rities accounts (incl. 10 living in my ho	luding 401(k) and IRA usehold has a direct of	accounts) or indirect
<u>Signature</u>	:		Date:		

<sup>9 &</sup>quot;Reportable Security" means a security as defined in Section 202(a)(18) of the Advisers Act and 2(a)(36) of the 1940 Act and includes any note, \*Reportable Security\* means a security as defined in Section 202(a)(18) of the Advisers Act and 2(a)(36) of the 1940 Act and includes any note, stock, treasury stock, security future, bond, debenture, evidence of indebtedness, certificate of interest or participation in any profit-sharing agreement, collateral-trust certificate, preorganization certificate or subscription, transferable share, investment contract, voting-trust certificate, certificate of deposit for a security, fractional undivided interest in oil, gas, or other mineral rights, futures with underlying assets that are "Reportable Securities", any put, call, straddle, option, or privilege on any security (including a certificate of deposit) or on any group or index of securities (including any interest therein or based on the value thereof), or any put, call, straddle, option, or privilege entered into on a national securities are charge relating to foreign currency or in general any interest or instrument comments. securities exchange relating to foreign currency, or, in general, any interest or instrument commonly known as a "security", or any certificate of interest or participation in, temporary or interim certificate for, receipt for, guaranty of, or warrant or right to subscribe to or purchase any of the foregoing, but does not include:

direct obligations of the Government of the United States;

bankers' acceptances, bank certificates of deposit, commercial paper and high quality short-term debt instruments, including repurchase

shares issued by open-end funds (mutual funds), including money market funds; and

transactions in currency, such as currency exchange.

<sup>-</sup> transactions in currency, such as currency exchange.

10 "Immediate family member" means any child, stepchild, grandchild, parent, stepparent, grandparent, spouse, sibling, mother-in-law, father-in-law, son-in-law, daughter-in-law, brother-in-law, or sister-in-law and includes adoptive relationships.

11 An "indirect economic interest" is an economic interest that you hold by reason of any contract, understanding or relationship (e.g., family) in

securities held in the name of another person.

# INITIAL & ANNUAL HOLDINGS REPORT

## PUBLICLY TRADED AND PRIVATELY HELD SECURITIES

Security Name	Number of Shares	Principal Amount 12	Security Type 13	Ticker or CUSIP (if applicable)	Custodian (Bank or Broker Dealer)
Use additional s	sheets as neces	ssary.			
and LLCs) in windirect econom	which I or an ic interest. The y an issuer. For	immediate far is includes sec or securities re	nily membe curities held	er living in my ho by a broker-deale	ncludes interests in LPs usehold has a direct or r, at my home, in a safe tatements, please attach
Signature			Date	2	

 <sup>12</sup> For partnership or LLC interests, "Principal Amount" is your capital commitment or fair market value.
 13 Examples of "Security Type" include: equity, fixed income and LP or LLC interests.

# **EXHIBIT B**

# DUPLICATE BROKERAGE ACCOUNT STATEMENT REQUEST LETTER

Date:	
Broke	erage Firm:
Addre	ess:
Re:	Account No(s).
	Account Name(s)
Dear	Sir or Madam,
	ng immediately and on a go-forward basis until instructed otherwise, please send duplicate rage account statements for the above named account(s) to:
	Oak Hill Advisors, L.P.
	Attn: Chief Compliance Officer
	1114 Avenue of the Americas, 27th Floor New York, New York 10036
•	have any questions or concerns, please contact the Chief Compliance Officer at (212) 326- Thank you for your immediate attention to this matter.

Sincerely,

# EXHIBIT C OHAI INDEPENDENT DIRECTOR PRE-CLEARANCE FORM \*\*\*AN EXECUTED COPY OF THIS FORM MUST BE PROVIDED TO THE CCO OF OHAI\*\*

TO: Chief Compliance	Officer, OHAI	FROM:				
If you are seeking authorization to enter into a trading plan pursuant to Rule 10b5-1 under the Securities						
the trading plan to this F	or to amend a previously adop form:	oted plan, please check	the fo	llowing	g box, ar	id <u>attach</u>
				4	!	
	rization to execute a trade 14 in immediate family member li					
	cation Request:	Name of Security:				
Type of Order (buy 500 shares, etc.):		Name and Address of Beneficial Owner:				
	ors must answer the follow					
To your knowledge, do you possess material non-public information regathe security or the issuer of the security?			-	Yes _	No	)
To your knowledge, is there a blackout period in effect with respect to the security?			7	Yes _	No	)
To your knowledge, in the fifteen (15) days before or after your proposed transaction, has OHAI purchased or sold the security, or considered purchasing or selling the security?			•	Yes	No	)
Have you, (or any of your immediate family members living in your household) purchased or sold the security (or equivalent securities) in the prior						
30 calendar days?	r sold the security (or equivar	ent securities) in the <u>pr</u>		Yes _	No	)
day following the date of		ion that authorization	to trac	le in th	is secur	ity is
	e security within the five (5)	business days prior				
to this trade request?			Yes		No	
				•		
Approval Date	Chief Compliance Officer, O	OHAI	Expir	ation [	Date	

<sup>&</sup>lt;sup>14</sup> All OHAI Directors must pre-clear and report any transactions and holdings in (1) shares of OHAI and (2) interests in any Reportable Security if the Director knew or, in the ordinary course of fulfilling his or her official duties as a Director of OHAI, should have known that during the 15-day period immediately before or after the director's transaction in a Reportable Security, OHAI purchased or sold the Reportable Security, or OHAI or the Advisor on behalf of OHAI considered purchasing or selling the Reportable Security.

#### **EXHIBIT D**

#### OHAI INDEPENDENT DIRECTOR TRANSACTION REPORT

#### \*\*AN EXECUTED COPY OF THIS FORM MUST BE PROVIDED TO THE CCO OF OHAI\*\*

TO: Chief Compliance Officer, OHAI	FROM:			
I hereby report the following trade <sup>15</sup> in my person an immediate family member living in my household	nal brokerage account (or in the brokerage account of 1): <sup>16</sup>			
Date of Trade:	Title of Security:			
Type of Order (purchase, sale, other acquisition or disposition):	Number of Shares/Principal Amount:			
Interest Rate/Maturity Date (if applicable):	Price:			
Name of Broker, Dealer or Bank:				
Report submitted by:				
Signature				
Date:				

<sup>&</sup>lt;sup>15</sup> All OHAI Directors must pre-clear and report any transactions and holdings in (1) shares of OHAI and (2) interests in any Reportable Security if the Director knew or, in the ordinary course of fulfilling his or her official duties as a Director of OHAI, should have known that during the 15-day period immediately before or after the director's transaction in a Reportable Security, OHAI purchased or sold the Reportable Security, or OHAI or the Advisor on behalf of OHAI considered purchasing or selling the Reportable Security.

<sup>16</sup> If trades are executed in separate tranches over multiple days, please provide information for each date/tranche by attaching duplicate sheets.